



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas RECORDS SECTION	
RECEIVED	
Doc No:	R2-128498
By:	AUG 31 2023 Time: 8:33

August 29, 2023

DIVISION MEMORANDUM
 No. 308, s. 2023

**CONDUCT OF SCHOOL/SUB-OFFICE/DIVISION MONITORING EVALUATION
 AND PLAN ADJUSTMENTS FOR 4th QUARTER OF FISCAL YEAR 2023
 (3rd-4th QUARTER OF SY 2022-2023 AND BEGINNING OF
 SCHOOL YEAR (BOSY) 2023-2024)**

TO: Assistant Schools Division Superintendents
 Chief- Curriculum Implementation Division (CID)
 Chief- School Governance and Operations Division (SGOD)
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In view of the periodic Monitoring Evaluation and Plan Adjustments (MEPA) SDO Batangas through the School Governance and Operations Division (SGOD)-School Management Monitoring and Evaluation (SMME) shall hold the conduct of activities in various levels:

- a. School Monitoring Evaluation Plan Adjustments (SMEPA)
- b. Sub-office Monitoring Evaluation Plan Adjustments (SubMEPA)
- c. Division Monitoring Plan Adjustments (DMEPA)

2. In this regard, all schools and sub-offices are requested to simultaneously conduct the 4th Quarter of FY 2023 MEPA activities (3rd & 4th Quarters of SY 2022-2023 and Beginning of School Year 2023-2024) on the following dates:

ACTIVITY	DATE
SMEPA	September 14-15, 2023
SubMEPA	September 20-22, 2023
DMEPA	October 2-4, 2023

3. School heads are expected to present their accomplishment during the SMEPA with the presence of their teachers, SGC, PTA, student representative and other stakeholders after class hours. Classes shall not be disturbed nor interrupted during the data collection from the teachers and on school MEPA presentation.

4. The Public Schools District Supervisors (PSDSs) in their respective sub-offices shall facilitate the conduct of the SubMEPA.





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

5. The SMEPA/SubMEPA report shall include the following salient points:

a. Access

1. Enrolment per Key Stage (EOSY 2022-2023 vs BOSY 2023-2024) including SPED, IPED, Madrasah, etc.)
Explain the increase and decrease trends
2. Dropout (per key stage) EOSY 2022-2023
3. PPAs addressing the mentioned indicators under Access

b. Equity

1. PPAs addressing the needs of school-age children, youth and adults in situation of disadvantage (SPED, IPED, children in conflict, etc.)

c. Quality

1. Number/percentage of non-readers by key stage
2. Number/percentage of non-numerates by key stage
3. MPS of learning areas per key stage of 3rd quarter and 4th quarter
4. Number of learners with failing grades in different learning areas (male and female) 3rd and 4th quarters
5. PPAs addressing the mentioned indicators under Quality

d. Resiliency and Well-Being

1. Number/percentage of learners who reported violence committed against them by other learners (bullying) or adults (child abuse) per key stage based on intake sheets of schools
2. Nutritional status per key stage (BOSY 2023-2024)
3. PPAs addressing the mentioned indicators under Resiliency

e. Enabling Mechanism (Governance)

1. Status of SBM Level of Practice
2. Percentage of financial contribution of international and local grant development partners including adopt a school and Brigada Eskwela)
3. Special Education Fund (SEF) utilization rate
4. MOOE utilization (March-June 2023)

f. Implementation gaps/issues (if any) for each PPA under 4 pillars

g. Facilitating and Hindering factors on PPAs implementation under 4 pillars

h. Proposed interventions/Catch-up Plans for each PPA under 4 pillars

i. M&E result of each PPA under 4 pillars

j. Best practices under 4 pillars (if any)



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

✉deped.batangas@deped.gov.ph

🌐www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

6. PSDSs shall present the consolidated findings of (3rd & 4th Quarters of SY 2022-2023 and Beginning of School Year 2023-2024) during the DMEPA using the following presentation flow:

a. Access

1. Consolidated enrolment per Key Stage (EOSY 2022-2023 vs BOSY 2023-2024) including SPED, IPED, Madrasah, etc.)
Explain the increase and decrease trends
2. Consolidated dropout rate (per key stage) 3rd & 4th quarters
3. Consolidated PPAs addressing the mentioned indicators under Access

b. Equity

1. Consolidated PPAs addressing the needs of school-age children, youth and adults in situation of disadvantage (SPED, IPED, children in conflict, etc.)

c. Quality

1. Consolidated number/percentage of non-readers by key stage (3rd & 4th quarters)
2. Consolidated number/percentage of non-numerates by key stage (3rd & 4th quarters)
3. Consolidated MPS of learning areas per key stage of 3rd & 4th quarters
4. Consolidated number of learners with failing grades in different learning areas (male and female) 3rd & 4th quarters
5. Consolidated PPAs addressing the mentioned indicators under Quality

d. Resiliency and Well-Being

1. Consolidated number/percentage of learners who reported violence committed against them by other learners (bullying) or adults (child abuse) per key stage based on intake sheets of schools 3rd & 4th quarters
2. Consolidated nutritional status per key stage (BOSY 2023-2024)
3. Consolidated PPAs addressing the mentioned indicators under Resiliency

e. Enabling Mechanism (Governance)

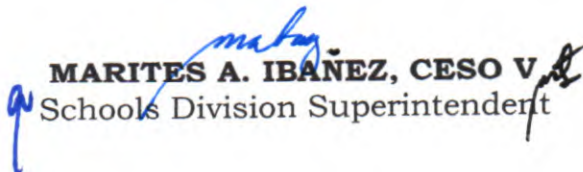
1. Consolidated status of SBM Level of Practice (EOSY 2022-2023)
2. Consolidated percentage of financial contribution of international and local grant development partners including adopt a school and Brigada Eskwela)
3. Consolidated Special Education Fund (SEF) utilization rate
4. Consolidated MOOE utilization (March-June, 2023) Please use pie graph.





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

- f. Consolidated implementation gaps/issues (if any) for each PPA under 4 pillars
 - g. Consolidated facilitating and hindering factors on PPAs' implementation under 4 pillars
 - h. Consolidated proposed interventions/Catch-up plans for each PPA under 4 pillars
 - i. Consolidated M&E results of all PPAs under 4 pillars
 - j. Consolidated best practices from select schools
7. An Excel file template can be accessed through this link **bit.ly/October DMEPA2023** which will guide the school head in gathering data to be submitted in the respective sub-office. Each sub-office will consolidate the school data using the specified template to be a sub-office guide in the presentation of SubMEPA. Filled-out sub-office template can also be uploaded through this link.
8. The venue of Division MEPA shall be announced in a separate memorandum.
9. The presenters in the DMEPA for 3 days are in alphabetical order based on the first name of PSDS (*See Attachment*).
10. Expenses relative to the conduct of the activity shall be charged against School/Division MOOE and other local funds subject to usual accounting and auditing rules and regulations.
11. Immediate dissemination of and compliance with this Memorandum is directed.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043) 722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

**DIVISION MONITORING EVALUATION AND PLAN ADJUSTMENTS
FOR 4th QUARTER OF FISCAL YEAR 2023 (3rd & 4th QUARTER OF SY 2022-2023
and 1st Q of SY 2023-2024)**

Participants – **SDS, ASDSs, Div. Chiefs, Concerned CID, SGOD, and OSDS**

Inclusive Date & Time: **October 2-4, 2023 at 8:00 am – 5:00 pm**

Venue/ Platform: **Face to Face**

LIST OF PARTICIPANTS WHO WILL ATTEND FACE-TO-FACE ACTIVITY

DAY 1-3 October 2-4, 2023				
NO.	NAME	SEX	OFFICE/DIVISION/ SECTION	POSITION
1	MARITES A. IBAÑEZ	F	OSDS	SDS
2	NADINE C. CELINDRO	F	OSDS	ASDS
3	NICOLAS M. BURGOS	M	OSDS	ASDS
4	DAVID M. NUAY	M	CID	Chief EPS - CID
5	MARIO B. MARAMOT	M	SGOD	OIC-Chief EPS -SGOD
6	CORA V. SAMSON	F	SMME	SEPS
7	MERCY R. VILLANUEVA	F	SMME	EPS II
8	JIMMY A. MORILLO	M	CID	EPS I
9	ROSALINDA A. MENDOZA	F	CID	EPS I
10	MA. LETICIA JOSE C. BASILAN	F	CID	EPS I
11	AMELIA M. ILAGAN	F	CID	Kinder Coordinator
12	ELIZABETH R. TOLENTINO	F	CID	EPS I
13	MIGUEL B. ULARTE	M	CID	EPS I
14	ROLANDO S. CASANOVA	M	CID	EPS I
15	EMERSON B. DALANGIN	M	CID	Science Coordinator
16	MOVITA O. CRUZAT	F	CID	SPED Coordinator
17	LORETA V. ILAO	F	CID	EPS I



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

☎ (043) 722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

✉ deped.batangas@deped.gov.ph

🌐 www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

18	MACARIA CARINA C. CARANDANG	F	CID	EPS I
19	ROSEMARIE A. ENCARNACION	F	CID	EPS II/ALS Coor/TWG- Photo Documenter
20	MARIAN L. ARIAS	F	PSS	EPS I
21	RODRIGO S. CASTILLO	M	P&R	SEPS
22	EVELYN C. DE SAGUN	F	HRD	SEPS
23	LOU C. PANALIGAN	M	OSDS	AO V
24	ARIS U. DIMAANO	M	P&R	PO III
25	JOHN ALBERT L. TIQUIS	M	EFS	Engineer III
26	LEONCIA B. MARAMOT	F	HRD	EPS II/ TWG- Certificate
27	ANABEL E. MAGALONA	F	SMN	OIC-SEPS/TWG- QAME Associate
28	JOHN LHESTER GABO	M	ICT	ADAS III/TWG-ICT
29	ELIZABETH C. TUMAMBING	F	SGOD	ADAS II/ TWG- Documenter
30	JAMES ANGELO T. ANO	M	DRRM	PDO II/TWG-Safety Officer II
31	KHAREEN M. CADANO	F	H&N	Medical Officer III
32-33	DIANE FLORES/MARY GRACE DALISAY	F	H&N	Nurse II
2 ND DAY	DIANA KRISTINE GUTEZA/MARICAR PAGCALIWAGAN	F	H&N	Nurse II
3 RD DAY	RALPH CABELLO/MILLER MASANGCAY	M	H&N	Nurse II
34	AGRIFINA A. DIRAIN	F	Malvar	PSDS
35	ANABEL R. MARASIGAN	F	Calaca	PSDS
36	ANDREA M. HERNANDEZ	F	Bauan West	PSDS
37	ANIANO I. HERNANDEZ	M	Alitagtag	PSDS
38	ANTONIO M. ILAGAN	M	Sta. Teresita	PSDS



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

39	AURELIA A. AGUILA	F	Bauan East	Principal IV/ OIC-PSDS
40	AVELINA O. GAA	F	Nasugbu East	PSDS
41	AVELINO B. MORTEL	M	Lemery	PSDS
42	BENILDA N. NAVARRO	F	Laurel	PSDS
43	BERNARDA M. REYES	F	San Pascual	PSDS
44	BRAULIO B. NAPENAS	M	Tingloy	PSDS
45	CONIE C. HERNANDEZ	F	Taal	PSDS
46	DIONISIA T. SARMIENTO	F	Rosario East	PSDS
47	ELLIENOR D. PENA	F	San Juan West	PSDS
48	EMILIANA M. ROXAS	F	Padre Garcia	PSDS
49	EMITERIA B. VILLAMOR	F	Taysan	PSDS
50	GINA M. LAKSAMANA	F	San Luis	PSDS
51	GINALYN U. MACARAIG	F	Talisay	PSDS
52	GREGORIO V. MENESES	M	Nasugbu West	PSDS
53	JOEL B. LUBIS	M	San Jose	PSDS
54	JULIETA D. DEVIO	F	Cuenca	PSDS
55	JULITA E. ILAGAN	F	Lobo	PSDS
56	LOLITA C. GARCIA	F	Balayan East	PSDS
57	LUISITO L. CANTOS	M	Mabini	PSDS
58	MARIA MELISSA M. ARIOLA	F	Agoncillo	PSDS
59	NANCY D. LUBIS	F	Mataasnakahoy/Balete	PSDS
60	NENITA A. ADAME	F	Ibaan	PSDS
61	ORLIE G. DEL MUNDO	M	Rosario West	PSDS
62	PEDRO D. DE LOS REYES	M	Balayan West	PII/ OIC-PSDS
63	PLACIDA G. DELA VEGA	F	Lian	PSDS
64	RONALDO L. SEVILLA	M	Tuy	PSDS



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

✉ deped.batangas@deped.gov.ph

🌐 www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

65	SARAH S. SAGUIN	F	San Juan East	Principal III/ OIC-PSDS
66	SUSANA E. CASALME	F	San Nicolas	Principal III/ OIC-PSDS
67	VIOLETA H. MIRA	F	Calatagan	PSDS
68	TO BE DETERMINED			
69	TO BE DETERMINED			
70	TO BE DETERMINED			



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

☎ (043) 722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

✉ deped.batangas@deped.gov.ph

🌐 www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Attachment C

**DIVISION MONITORING EVALUATION AND PLAN ADJUSTMENTS
FOR 4th QUARTER OF FISCAL YEAR 2023 (3rd & 4th QUARTER OF SY 2022-2023
and 1st Q of SY 2023-2024)**

Participants – **SDS, ASDSs, Div. Chiefs, Concerned CID, SGOD, and OSDS**

Inclusive Date & Time: **October 2-4, 2023 at 8:00 am – 5:00 pm**

Venue/ Platform: **Face to Face**

ACTIVITY IMPLEMENTATION PLAN

Day 1-3 (8:00 am - 5:00 pm)

TIME	ACTIVITY	IN-CHARGE
8:00 – 8:30	National Anthem, Prayer, and CALABARZON March and Batangas Hymn	AVP
	Introduction of Participants	Cora V. Samson SEPS-SMME
	Welcome Message	Nicolas M. Burgos ASDS
	Inspirational Message	Marites A. Ibañez, CESO V Schools Division Superintendent
8:30 – 8:55	15-minute presentation of each PSDS; 10-minutes allotted for comments	1 st Presenter
8:55 – 9:20		2 nd Presenter
9:20 – 9:45		3 rd Presenter
9:45 – 10:00	HEALTH BREAK	
10:00 – 10:25		4 th Presenter
10:25 – 10:50		5 th Presenter
10:50 – 11:15		6 th Presenter



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

✉ deped.batangas@deped.gov.ph

🌐 www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

11:15 – 11:40		7 th Presenter
11:40 -12:40	LUNCH BREAK	
12:40 – 1:05		8 th Presenter
1:05 – 1:30		9 th Presenter
1:30 -1:55		10 th Presenter
1:55 – 2:20		11 th Presenter
2:20 – 2:45		12 th Presenter
2:45 – 3:00	HEALTH BREAK	
3:00 – 4:00	Exit Conference	Participants
4:00 – 5:00	Closing Program (for the last day)	Nadine C. Celindro OIC - ASDS



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉deped.batangas@deped.gov.ph
🌐www.depedbatangas.com